O.P. JINDAL GLOBAL UNIVERSITY
OFFICE OF DOCTORAL STUDIES
SONIPAT

COURSE INFORMATION

PROGRAMME	:	**Ph.D. (Elective)**
SEMESTER	:	**SPRING SEMESTER**
SESSION	:	**SPRING-2026**
SUBJECT CODE	:	
NO. OF CREDITS	:	**3**
SUBJECT	:	**Art of Writing a Review Paper**
MEETINGS	:	**3 HOURS / WEEK**
TEACHING MODE	:	**Hybrid**

INSTRUCTOR INFORMATION

INSTRUCTORS	:	**Dr. Shantanu Trivedi**
EMAIL	:	**shantanu.trivedi@jgu.edu.in**

O. P. JINDAL GLOBAL UNIVERSITY

Sonipat-Narela Road, Near Jagdishpur Village, Sonipat,

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COURSE MANUAL

COURSE DESCRIPTION and AIM

This course is designed to equip students with the essential skills to conduct comprehensive and insightful literature reviews, a fundamental component of academic research. The course will delve into the theoretical underpinnings of literature review, exploring its purpose, structure, and methodology.

Students will learn how to identify relevant research, critically evaluate sources, synthesize information, and present findings in a clear and concise manner. The course will cover a range of techniques for conducting literature reviews, including systematic reviews, narrative reviews, and scoping reviews.

PREREQUISITES: Basic and conceptual understanding of research methodology

COURSE LEARNING OUTCOMES

On successful completion of this course students will be able to develop the following competencies:

Core Skills:
- Literature Search and Review – Identifying, gathering, and reviewing relevant academic sources for a comprehensive understanding of research topics.
- Theoretical Framework Development – Constructing and applying appropriate theoretical frameworks in the context of social science research.
- Critical Analysis – Critically evaluating existing research and theories, identifying gaps, inconsistencies, and potential areas for further exploration.
- Synthesis of Research – Integrating multiple sources of literature into a coherent and structured review that informs research objectives.
- Understanding Research Gaps – Recognizing gaps in existing literature and providing insights into new research opportunities.

Transferable Skills:
- Critical Thinking – Analyzing complex texts and research to evaluate strengths, weaknesses, and gaps.
- Problem Solving – Identifying research gaps and proposing future directions or improvements in various contexts.
- Written Communication – Synthesizing and presenting research findings clearly and effectively in academic and professional settings.
- Information Literacy – Searching for, evaluating, and managing academic and professional resources for research purposes.
- Demonstrate the ability to structure a written literature review based research.

PEDAGOGY

- *Interactive approach during the study. (Students shall be advised in advance to prepare the topics for discussion in the class)*
- *Work in small groups and personalized teaching (Student counseling, tutoring, and individual projects/ assignments, exercises)*
- *Presentations, Case Study, Quizzes, Brainstorming, Random Questioning, Video Sessions, Whiteboard Marker, Problem solving using NVIVO and ATLAS.Ti.*

EVALUATION RUBRIC

Criteria (Course Objectives)	1 (Unsatisfactory)	2 (Emerging)	3 (Proficient)	4 (Exemplary)
Identify and analyze relevant literature in social science research	Student cannot identify or analyze relevant literature.	Student can somewhat identify and analyze relevant literature.	Student can identify and analyze relevant literature most of the time.	Student consistently identifies and critically analyzes relevant literature with depth.
Understand the role of theory in social science research	Student does not understand the role of theory in research.	Student demonstrates a limited understanding of the role of theory in research.	Student demonstrates a good understanding of the role of theory in research.	Student consistently demonstrates a deep understanding of the role and application of theory in research.
Develop theoretical frameworks based on literature	Student cannot develop theoretical frameworks from literature.	Student can somewhat develop theoretical frameworks based on literature.	Student can develop theoretical frameworks most of the time.	Student consistently develops clear and well-grounded theoretical frameworks from literature.

EVALUATION and GRADING

FOR 3 CREDIT COURSE:

This will be a mix of continuous assessment and summative assessment course for 100 Marks. The students would be assessed for 70 marks and a term end examination of having 30% weightage. They will be graded thereafter on the basis of the marks obtained.

Evaluation Rubrics (for conducting and documenting Students' Research Project):

- *Understanding of Literature Review* (10 Marks)

- *Problem formulation and Review process familiarization* (10 Marks)

- *Review Research Design (20)*
- *Analysis/Results/Findings (which analytical framework used and why) + Discussion* (10 Marks)

- *Conclusion (inclusive of summary, contribution of research, limitations, and future research implications)* (10 Marks)

- *Complete Report Submission [Title/Cover Page, Contents, Abstract, Introduction, Review of Literature, Research Methodology, Results, Discussion, Conclusion, References (APA Style), Appendices, Acknowledgment]* (10 Marks)

TOTAL MARKS = 70%

Term End exam 30%

Times New Roman | Justified Alignment | 1.15 Spacing | 12 Font size; Headings 14 Font Size

PASSING CRITERIA

As per JGU guidelines for Doctoral Courses.

ATTENDANCE

Daily participation is part of your grade in this class, so it is to your advantage to attend class regularly. Failure to attend class consistently will result in a failing grade. If you are absent, ask a classmate or your instructor about the work that you missed. Please try not to come to class late. The rule for ODS is as follows:

• When you are less than 10 minutes late, you are marked "late."

• Three times "late" equals one time "absent."

• You are also marked "absent" if you arrive more than ten minutes late.

As per ODS rules students are required to have minimum attendance of 75%. Students with less than said percentage shall not be allowed to appear in final examination.

Cell Phones: Cell phones and other electronic communication devices are not permitted in classes. Such devices MUST be turned off and left at the front or back of the room. Please turn off your cell phone and do not answer it during class. This will help the class work together without disruption.

Missed Classwork: You must be ready with assignments on the scheduled day. If you are absent, your grade will probably be 0. If you are absent due to a situation beyond your control, your teacher may or may not allow you to make up the missed work.

E-Mail: Generally important information related to the class will be transmitted via e-mail/LMS. The best way to arrange meetings with us or ask specific questions is by email.

Statement of Ethical and Professional Conduct: The JGU faculty, staff and students will follow the highest level of ethical and professional behavior. We will strive to be recognized as a community with legal, ethical and moral principles and to teach and practice professionalism in all that we do. In an academic environment we will endeavor to not only teach these values but also to live them in our lives and daily work. Faculty and staff will be held to the same standards and expectations as our students. Failure to abide by these principles will result in sanctions up to and including dismissal.

Actionable Conduct: These are five different types of actions that will bring sanction. They are:

1. **Illegal activity:** Violation of any local, state or country laws that prohibit the offender from performance of his or her duty.

2. **Dishonest conduct:** Seeking or obtaining unfair advantage by stealing or receiving copies of tests or intentionally preventing others from completing their work. In addition falsifying of records to enter or complete a program will also be considered dishonest conduct.

3. **Cheating:** using someone else's ideas and not giving proper credit.

4. **Plagiarism:** using someone else's ideas and not giving proper credit.

SUGGESTED READINGS

TITLE	AUTHOR	PUBLISHER
Literature Review: Approaches to Conducting a Literature Review	Helen Cooper	SAGE Publications
How to Write a Literature Review	Andrew Booth	Palgrave Macmillan
Business Research Methods	Uma Sekaran and Roger Bougie	Wiley
Theories of Society	Anthony Giddens	Stanford University Press
The Craft of Research	Booth, W. C., Colomb, G. G., & Williams, J. M.	The University of Chicago Press
Doing a Literature Review: Releasing the Research Imagination	Chris Hart	SAGE Publications Ltd

DETAILED SESSION PLAN

Topic No.	Topic	Course Intended Learning Outcomes	Hours/ Class
1	Introduction to Literature Review in Social Science Research	- Importance and purpose of literature reviews - Types of literature reviews: 14 types of Literature Review with focus on systematic, narrative, integrative, etc. - Steps in conducting a literature review	3 Hours
2	Strategies for Searching and Identifying Relevant Literature	- Using academic databases (Scopus, Web of Science & Google Scholar) - Effective use of keywords and Boolean search techniques - Reference management tools (Mendeley, MS Word) for organizing literature - Effective tool for identifying and synchronizing research	3 Hours
3	Critical Reading and Analysis of Literature,	- Evaluating the quality and credibility of academic sources - Techniques for summarizing, synthesizing, and critiquing research papers - Identifying biases and limitations in existing studies	3 Hours
4	Literature Review Analysis	Meta Analysis, Bibliometric Analysis, Thematic, Contextual Analysis	3 Hours
5	Overview of Theoretical Frameworks in Social Science	- Role and importance of theoretical frameworks in social science research - Selecting and applying appropriate theories to research topics Thesis and Papers	3 Hours
6	Peer Review and Feedback Session	- Presentation of draft literature reviews by students - Peer feedback and discussion for improvement	6 Hours
7	Connecting Literature Review with Theory	- Developing research questions and hypotheses from literature gaps - Aligning research questions with theoretical frameworks - Articles on the integration of literature review and theory	3 Hours

8	Building and Justifying a Theoretical Framework	- Constructing a theoretical framework based on literature review findings - Justifying the selection of a particular theoretical perspective - Developing a conceptual framework to guide research	6 Hours
9	Writing the Literature Review Section for Thesis	- Structure and organization of literature reviews - Best practices for writing coherent and critical literature reviews - Examples of well-written literature review sections	3 Hours
10	Common Challenges in Literature Review and Theory Development	- Addressing plagiarism concerns - Overcoming difficulties in finding relevant literature - Ensuring logical coherence between literature review and theoretical framework	3 Hours
11	Technology in writing literature review	- Applying technology in search and summarizing review - Applying AI in literature review, and using AI in writing review-based papers	3 Hours
12	Final Presentation and Submission of Research Proposal	- Final presentations of research proposals - Submission of written literature review and theoretical framework sections	6 Hours

- **Student covering the entire course content, will earn a 3 Credit for the Course (45 Hours)**

** **Guest Lecture/Workshops**